

# Rules & Regulations '09 – '10

## New Brunswick Campus

### Division of Administration & Public Safety

Providing information about the rules and regulations governing the use of Rutgers University parking permits, lots and transportation services.



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## I. GENERAL INFORMATION

### **Department of Transportation Services (DOTS) Office:**

Address: 55 Commercial Avenue, 1<sup>st</sup> Floor – College Avenue Campus  
New Brunswick, NJ 08901 – 1182

Phone: 732-932-7744

Fax: 732-932-1450

Website: <http://rudots.rutgers.edu>

Bus Schedules and Information: 732-932-7817

Bus Comments and Questions: 732-932-ABUS (2287)

### **Office Hours (during academic year):**

Cashier Office Hours: 8:30 am – 5:00 pm Monday through Friday

Administrative Office Hours: 8:30 am – 5:00 pm Monday through Friday  
(Summer and holiday hours may vary.)

### **Mass Transit Connections -- For information about connecting service call:**

NJ Transit: 1-800-772-2222 <http://www.njtransit.com>

Academy Bus Company: 1-800-442-7272 <http://www.academybus.com>

Amtrak: 1-800-523-5700 <http://www.amtrak.com>

For information regarding New Brunswick residential parking permits and New Brunswick issued citations, please contact the New Brunswick Parking Authority at 732-545-3118. For a list of additional phone numbers related to the city of New Brunswick, go to <http://www.cityofnewbrunswick.org/>

### **Parking Overview**

The university maintains various parking facilities to meet the needs of faculty, staff, students, and visitors. These include parking lots and decks, metered parking spaces, access-controlled lots and restricted lots. The university does not assume responsibility for security of contents while parked on university property.

### **Areas of Jurisdiction**

The information contained within applies to all university properties, lots, and roadways on the New Brunswick campus. However, on the College Avenue Campus, the city streets and city meters are not Rutgers property. The City of New Brunswick's restrictions and regulations apply in these locations.

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### **City of New Brunswick Residents**

Rutgers faculty, staff, or students who reside in the College Avenue Campus area in private apartments, houses, or fraternity/sorority houses are commuters to the university. Street parking permit requests should be made to the New Brunswick Parking Authority at 1 Penn Plaza, Ferren Mall, or by calling 732-545-3118.

## **II. GENERAL RULES AND REGULATIONS**

Parking on Rutgers University property is by permit only on university business, at all times. Parking rules and regulations are in effect 24 hours every day, seven days a week, 365 days a year. Violators are subject to ticketing, towing at owner's expense, forfeiture of all fees paid, revocation of parking privileges and/ or judicial action.

### **a. Registration**

Registration and display of a valid Rutgers parking permit (both hangtag and sticker) is required at all times for all vehicles parked within the jurisdictional areas of Rutgers University. Faculty, staff, and students must register any vehicle they intend to bring on campus. (Stickers must be permanently affixed to window)

### **b. Vehicle Registration**

Vehicle registration with DOTS is a personal obligation. Non-receipt of registration materials does not excuse failure to register. Vehicles are to be registered for an individual's personal use only. Registering a vehicle for another person's use through false information constitutes fraud. One student cannot register another student's vehicle. There is no refund for a permit obtained fraudulently.

### **c. Parking on University Property**

Parking on university property is permitted for university business only. The purchase of a parking permit provides the privilege of parking on campus. Availability of parking stalls is not guaranteed with a parking permit. Non-availability of space in specific stalls or lots does not excuse illegal or improper parking. Legal alternatives should be sought in other lots. Other illegally parked, non-ticketed vehicles do not excuse illegal parking and do not indicate that parking rules are not in effect.

**d. University Center Apartments at Easton Avenue**

Parking regulations in the deck must be adhered to and are in effect 24 hours per day. Students authorized to park in the deck must display their Rutgers parking permit at all times. Visitors and University Center residents not purchasing a deck permit are allowed to park in the deck from 6pm to 5am Monday through Friday. There is a replacement fee for keycards and they are only available at DOTS office at the Public Safety building on 55 Commercial Avenue.

The entrance on Little Albany Street is considered the main entry/exit point for the deck. The Somerset Street entrance is only in operation Monday through Friday from 6am to 9am for entrance and 3pm to 6pm for exit. Drive aisles are designed for two-way traffic. Caution should be used when moving through the deck and drivers must adhere to posted speed limit at all times. Violators will lose their parking privileges. Rutgers University Security patrols the deck and may tow illegal parkers at vehicle owner's expense. Park only in marked stalls. Handicap parking regulations are in effect at all times.

**e. Marked Stalls**

Parking on Rutgers property is allowed only in marked stalls (between two white lines) with a valid Rutgers parking permit. Marked stalls are provided in all lots. All vehicles must be parked entirely within a marked stall. Absence of stall marking indicates "no parking".

**f. Responsibility For University Parking Violations**

The person who has registered the vehicle with Rutgers University, regardless of the driver or owner of the vehicle, assumes responsibility for all outstanding university parking violations issued to a vehicle. Violations on a vehicle not registered with Rutgers University DOTS will be investigated through state motor vehicle agencies. Any vehicle that is found to be registered to a relative of a current or previous Rutgers student will become the responsibility of that current or previous Rutgers student, unless the registered owner takes responsibility for the parking violations by making payment in full. When no current or previous Rutgers student is found, the registered owner of the vehicle as reported from the state motor vehicle agencies will become responsible for the vehicle.

**g. Uncovering Vehicles**

The university has the right to uncover vehicles (i.e., motorcycle covers) to determine whether they are registered with DOTS and are displaying a valid parking permit.

**h. State Registration Laws**

State registration laws must be abided by while parked on university property. Permits are issued for registered vehicles only. Use of a permit on an unregistered vehicle, or a vehicle registered solely to another person, is invalid. Rutgers University Police Department (RUPD) will tow vehicles without valid state license plates or inspection stickers.

**i. Vehicles With Unpaid Tickets**

Vehicles with unpaid tickets are subject to towing without notice at the owner's expense. Campus parking privileges may also be revoked. Unpaid parking tickets will result in denial of the right to register a vehicle to park on campus; for students, a hold may be placed on records including transcripts, diplomas and/ or academic registration.

**j. Restricted Parking**

No parking is permitted from 2:00 am to 6:00 am in some areas. Please check the RUDOTS website for complete regulations.

**k. Signs and Markings**

Signs and markings are provided in the interest of parking control and life safety and must be obeyed. Removal or damage of such signs or markings is illegal. Perpetrators are subject to arrest and prosecution. Yellow curbs and markings indicate "no parking".

**l. Restrictions in Gated Lots**

Restrictions in gated lots are in effect at the times indicated on signs at lot entrances, even when gate arms are in the "up" position.

**m. Change in Status**

Change in status (i.e., from resident to commuter) must be reported to the DOTS office immediately. A review will be made to determine the need for change of parking assignment. If a change in parking assignment requires additional fees to be paid, those fees are the responsibility of the customer to resolve prior to issuance of a new permit.

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**n. Disabled Vehicles**

Disabled vehicles must be reported to the university police. Disabled vehicles should not obstruct traffic flow or endanger safety. The vehicle must be removed as soon as possible, no longer than 24 hours after the vehicle became disabled. Permission may be obtained from RUPD to leave the vehicle for longer periods, but that permission must be renewed every 24 hours. Disabled vehicles not reported or re-reported will be towed.

**o. Storage of Vehicles**

Unregistered vehicles or vehicles involved in motor vehicle accidents causing the vehicle to be inoperable shall not be stored on university property. Vehicles will be removed from university property at the owner's expense.

**p. Park and Ride**

University property shall not be used for commuting by public transportation or non-university business (Park and Ride). Violators will be ticketed and / or towed from university property.

**q. Parking Permits**

Parking permits remains the property of Rutgers. If altered or duplicated, the permit will be retrieved from the vehicle.

**r. Use of Counterfeit or Altered Permits**

Use of counterfeit or altered permits is prohibited. Vehicles displaying counterfeit or altered permits will be subject to ticketing and towing at owners expense.

**s. Metered Stall**

Metered stalls are provided for the convenience of visitors to the university. Meters are in effect 24 hours a day.

**t. Temporary Closure of Parking Areas and Roadways**

The temporary closure of a parking area is a right the university reserves for reasons of a large event, repair or safety. Vehicles found parked in areas that have been closed by barricades, signs, or notifications are subject to towing at the owner's expense.

**u. Snow Removal Operations**

Snow removal operations are announced via campus media, radio station WRSU, and dormitory postings during snow accumulation conditions. Instructions regarding time and alternate locations to which vehicles are to be moved should be followed. Vehicle operators refusing to move their vehicles may be ticketed and towed at the owner's expense.

**v. Notes of Explanation**

Notes of explanation left on vehicles to excuse illegal parking are not honored.

**w. Parking in Handicapped Stalls**

Parking in handicapped stalls requires registration with DOTS and the display of proper identification from Motor Vehicles Services and DOTS at all times. Striped aisles adjacent to the parking stall are part of the stall and carry the same penalty for misuse. Properly identified vehicles are entitled to park free at any meter. Vehicles illegally parked in handicapped stalls will be subject to ticketing and towing and at the owner's expense.

**x. Parking in Loading Zones**

Parking in loading zones is prohibited.

**III. ENFORCEMENT**

Parking regulations are enforced **24 hours, seven days a week**. Enforcement in problem areas is especially rigorous. Ticket payments are due upon receipt.

**Violation Listing**

<b>Violation</b>	<b>Fine</b>
R2 Expired meter	\$ 20.00
R5 Failure to obey signs/ markings	\$ 20.00
R6 Restricted parking 2 am – 6 am	\$100.00
R14 No Rutgers permit displayed	\$ 50.00
R15 No Rutgers sticker displayed	\$ 50.00
R16 Failure to move	\$ 50.00
R20 Unauthorized campus	\$ 50.00
R23 Outside of marked stall	\$ 20.00
R42 Parked in fire zone	\$100.00
R45 Driving/parking in prohibited area	\$ 20.00

R78	Fraudulent use of permit	\$ 50.00
R79	Display of altered permit	\$100.00
R85	Unauthorized lot	\$ 20.00
R86	Parked in handicapped stall	\$250.00
R87	Fraudulent registration	\$ 50.00
R88	Display of lost or stolen permit/hangtag	\$250.00
R89	Counterfeit permit/hangtag	\$250.00
R90	Rutgers hangtag not displayed	\$ 10.00

### **Fine Payments**

Payments for parking fines may be made online at <https://gobble.rutgers.edu/payonline.shtml>. Fines may also be paid by mail with a check or money order made payable to Rutgers, the State University of New Jersey. Mailed payments must be postmarked within 20 days of the date the ticket was issued. A late fee of \$5 is charged if payment is received after 20 days but before 30 days. A late fee of \$10 is charged if payment is made after 30 days from ticket issuance.

Please send the actual ticket with the payment. Payments may also be made at the cashiering area at the Public Safety Building using cash, check, money order, MasterCard, Visa, Discover, or the RU Express card (only in person).

### **Appeals**

Tickets may be appealed within ten days of the date the ticket was issued. After ten days, the right to appeal is lost and the violator is responsible for all fines associated with the ticket. Towing costs may not be appealed.

All appeals must be submitted in writing on an official appeal form, available online at <http://rudots.rutgers.edu/tickets.shtml> or at the DOTS office. Returning a note with a ticket is not a valid form of appeal and both will be returned. One appeal form is required for each ticket.

An appearance at the appeal hearing is optional; the hearing officer's decision is based on the appellant's written statement. Appellants who do not appear will be informed of the hearing officer's decision in writing. Appellants will be notified in writing of the scheduled date and time of the hearing and are expected to be on time. Postponements can be arranged by contacting the DOTS office at least 24 hours prior to the scheduled appearance.

The hearing officer is empowered to reduce, adjust, remove, or uphold any penalties/ fines associated with each ticket. The hearing officer's decision is binding. An appeal may be resubmitted, but will only be considered if new evidence is provided which may serve to alter or reverse the original decision. The hearing officer will decide whether to accept or deny any resubmissions.

Appeals will not be considered for the following reasons:

- Lost ticket
- Parking illegally for a short time
- Ignorance of regulations
- Inconvenience of assigned parking area
- Unread or misunderstood signs
- Financial hardship
- Expired meter

### **Towing of Vehicles**

Vehicles are subject to towing at the owner's expense for any violation of university parking or registration rules. Towable offenses include, but are not limited to:

- Parking in marked fire zones
- Parking in handicap stalls
- Outstanding balance of \$300 or more due for unpaid tickets
- Use of a counterfeit/ lost/ stolen or altered permit
- Use of a Rutgers permit obtained from anyone other than DOTS
- Use of a permit obtained from DOTS by fraud
- Refusal to remove vehicle during snow removal operations
- Refusal to remove vehicle from a closed lot during a scheduled event
- Violation of rules and regulations as outlined and as posted on the sign of each lot entrance

Private companies contracting with the university provide towing. Cost of towing and storage is paid directly to the tow company. The university does not benefit monetarily from the towing of vehicles.

By law, after the tow mechanism is attached, the tow company is responsible for the vehicle even if it has not yet been removed from university property. Tow companies are expected to treat everyone professionally and courteously. All claims for damage must be made to the tow company directly.

## **IV. EMPLOYEE SERVICES**

### **Employee Permits**

Registration is conducted online in the fall (permit year begins January 1). All eligible employees on active payroll should register via the internet. Payments may be made by credit card or payroll deduction. Faculty and staff with a record of unpaid tickets will not be issued a permit until tickets are paid. Permits are valid only until the date of expiration on hangtag and sticker, regardless of date of purchase. Coadjutants and teaching assistants will not receive fall registration materials automatically and should apply via the internet once payroll has been updated. Temporary parking may be obtained in person at the DOTS administrative office.

### **Newly Hired Employees**

Newly hired faculty and staff should contact their departmental benefits representative to obtain temporary parking. Written verification of employment, along with vehicle information must be submitted to DOTS administrative office prior to parking on campus. Newly hired faculty staff will be granted 30 days temporary parking, and must apply for a permit via internet once payroll has been updated.

### **Temporary Staff**

Temporary staff should apply in person at the DOTS administrative office. Written verification of employment must be submitted to purchase a permit. Permit may be purchased annually, 2/3 of a year or 1/3 of a year.

### **Motorcycles**

Each motorcycle requires a separate permit. Motorcycles used as primary vehicles are charged full permit fee. Motorcycles used as an additional vehicle have a fee.

### **Gate-Entry Cards**

Key cards for assigned gated lots and key cards for common gated lots have a fee.

### **Employee Refund Policies**

Requests for refunds must be submitted in writing to the DOTS office and must be accompanied by documented evidence of departure from the university. The hangtag and all stickers must be returned as well. Refund request forms are available at the DOTS office, as well as at <http://rudots.rutgers.edu/refunds.shtml> Refund requests for stickers and/ or keycards will not be accepted.

### **Fifty Percent Refund**

Requests may be made under one of the following conditions:

- Departure from the university within the first six months of the permit year. Written verification of resignation or termination is required.
- Sabbatical from the university. Employees who will be absent from the university for sabbatical leave after July 1<sup>st</sup> of a permit year should contact DOTS with a written request from the Dept. Head, along with their hangtag and sticker. A new permit must be purchased when returning to the university.

Accordingly, employees who are absent from the university until after July 1<sup>st</sup> of the permit year may purchase their permit for one-half the yearly rate. These employees can purchase their permit starting in July.

Additionally, no refunds are given on stickers issued to vehicles that will no longer be parked on campus, for example sold or traded vehicles.

### **One – Day Permits**

Each Rutgers department is eligible to receive one-day courtesy permits to distribute to campus or departmental visitors. These permits are not to be used by any Rutgers faculty, staff, or students. They must be filled out properly to avoid ticketing of vehicles. Each permit may be used for one day only. Departmental representatives have been established to distribute these permits to visitors.

### **Special Event Parking**

All Rutgers affiliated and non-affiliated departments and organizations hosting an event (i.e. meetings, conferences, seminars, workshops) requiring parking for ten or more attendees, must submit a completed “Special Event Parking Request” form to the Department of Transportation Services. The form is available on the department’s website (<http://rudots.rutgers.edu/PDF/specialevent.doc>) and must be submitted via email to the email address listed on the form at least three business days prior to the event. All special event-parking assignments are given on a first come- first served basis. It is the responsibility of the event organizer to inform visitors of the location of the assigned event parking as well as distribute special event permits (if issued) to visitors. Special event parking and special event permits are only for visitors to the University, which does not include free-metered parking. Rutgers affiliated faculty, staff, and students must park only in lots they are authorized to park in.

### **Service Permits**

Contractors / Vendors providing a service at the University, who are not affiliated with the University, are sold service permits. A letter from the employing department and/or business card is necessary to register the vehicle and receive a service permit.

## **V. STUDENT SERVICES**

### **Student Permits**

Mass registration occurs in the summer, students may register online or request by mail. The permit year begins September 1<sup>st</sup> of academic year. Students with a record of unpaid tickets will not be issued a permit until tickets are paid.

### **Residents**

Resident student parking assignments are made to specific lots according to a student's on-campus residence. From 8:00 am to 8:00 pm, a resident student having a vehicle on campus must park in their assigned lot and use the intercampus bus system for travel on the same or any other campus. Visit the RUDOTS website for information regarding your specific parking assignment. From 8:00 pm to 8:00 am, resident students may park in any commuter and some unrestricted faculty/staff lots. Visit the RUDOTS website for information regarding specific parking restrictions.

### **University Center at Easton Ave**

These apartments are part of the Rutgers housing system. Residents will receive the same type of lot assignment as any other College Avenue resident, or they may purchase a permit for the on-site parking deck. This permit is available by the year or the semester and is sold on a first-come-first-serve basis.

### **Commuters**

Commuter students parking zone assignments are made, by the student, when the permit is purchased. From 6:00 am to 6:00 pm, commuter students must park in their assigned zone only and use the intercampus bus system for travel to other campuses. From 6:00 pm to 2:00am, commuter students may park in any commuter lot and some unrestricted faculty/ staff on any campus. Visit the RUDOTS website for information regarding specific parking restrictions.

### **Motorcycles**

Each motorcycle requires a separate permit. Motorcycles used as primary vehicles are charged full permit fee. Motorcycles as additional vehicles have a fee.

## **Student Refund Policies**

Requests for refunds must be submitted in writing to the DOTS office and must be accompanied by documented evidence of withdrawal or graduation from the university. Hangtags and all stickers must be returned. Refund request forms are available at the DOTS, as well as <http://rudots.rutgers.edu/refunds.shtml>

### **Full Refunds**

Requests may be made under the following condition:

- Withdrawal from all classes completed within two weeks of the beginning of the fall semester. A written refund request must be made within those first two weeks.

### **Fifty Percent Refunds**

Requests may be made under one of the following conditions:

- Withdrawal from all classes completed two weeks after the beginning of the fall semester and until the second week of the spring semester. A written refund request must be made no later than February 1<sup>st</sup> of the current year.
- Attending only the fall semester of the academic year. A written refund request must be made no later than February 1<sup>st</sup> of the current year.

Refund requests for stickers and/ or keycards will not be accepted. Additionally, no refunds are given on stickers issued to vehicles, which will no longer be parked on campus, for example sold or traded vehicles.

## **Additional Parking**

For students who have a valid parking permit and are requesting additional parking privileges due to extenuating circumstances additional parking may be purchased. Due to limited parking, additional parking privileges for the College Avenue campus will not be granted.

## **Guest Permits**

Students may request a guest permit for visitors staying one to two days. Visitors are defined as persons not affiliated with Rutgers in any way. Either student or guest must request guest permits, with the guest's name, address, and license plate number. Guests may not necessarily be given the same parking assignment as their student host. There is a charge per day for these guest-parking passes.

### **Temporary Permits**

Students who are eligible, but do not normally have a vehicle on campus, may purchase a temporary permit for short periods. All tickets must be paid on the vehicle(s) that the temporary permit is being issued to. Students who are abusive with their temporary permit purchases may lose their permit privileges.

### **Summer Session Students**

Students whose permits expire August 31<sup>st</sup> need not register for Summer Session parking. Students who did not register a vehicle prior to Summer Session may do so during the reading period. All student permits that have not yet expired will be valid in all student lots during Summer Session. In addition, some unrestricted faculty/ staff lots will be open to students. Visit the DOTS website for parking permit fees and a summer parking lot list.

## **VI. PROPER DISPLAY OF PERMIT**

A Rutgers parking permit is a two-part system: a hangtag (to be suspended from the rearview mirror) plus a small color-matched window sticker. Registrants may register as many additional vehicles as needed and will be given a sticker for each vehicle, but only one hangtag. Multiple registered vehicles may not be on campus at the same time. The hangtag must be transferred to whichever vehicle will be used on campus that day. Both the hangtag and window sticker must be displayed on the vehicle. (Window stickers must be permanently affixed to window).

### **Hangtags**

Hook the tag to a part of the rearview mirror with the number/ colored side facing out. If the hangtag cannot be fully viewed from the rearview mirror, you must drop the hangtag down using a piece of string or rubber band. The permit must be able to be seen from the front of the car.

### **Window Stickers**

Window stickers must be permanently affixed to the left side rear window, regardless of tint on the window. Stickers taped to the window are invalid.

### **Dashboard Permits**

Dashboard permits must be displayed on the drivers' side of the dash and legible through the windshield.

### **Soft-Top Jeeps Convertibles and Motorcycles (Bumper Sticker)**

If the vehicle is a motorcycle or a soft-top vehicle, place bumper sticker on the left side of fork or left side of rear bumper.

## **VII. ADDITIONAL SERVICES**

### **Rented Vehicles**

Employees and students needing to bring rented or borrowed vehicles on campus for one day, due to service of their registered vehicle, should contact the DOTS office. A short-term rental (less than 2 weeks) requires an electronic notification issued from our office. Rentals over two weeks must be registered with our office. Unreported vehicles are subject to ticketing.

### **Lost or Stolen Hangtags**

Employees and students are urged to lock their parked vehicles to protect against theft. The university is not responsible for lost or stolen hangtags. Lost or stolen hangtags should be reported to DOTS immediately. Vehicles found using a permit, which has been reported as lost or stolen will be towed, even if used by the original permit holder. There is a hangtag replacement fee.

### **Handicapped Parking**

A Rutgers parking permit must be purchased in order to receive handicapped or other parking privileges for medical reasons. Handicapped parking is available on all campuses. Please submit a copy of a handicapped placard and ID card to receive a handicap sticker. These are requested to ensure a sufficient number of accessible spaces are available in appropriate locations. **Handicapped parking sticker is issued to the Rutgers registrant only.** Additional parking is available for temporary medical conditions. Registrants must submit a Certification of Medical Need form ([http://rudots.rutgers.edu/PDF/MEDICAL\\_FORM\\_2006.pdf](http://rudots.rutgers.edu/PDF/MEDICAL_FORM_2006.pdf)) that has been completed and signed by physician, which includes the time limit of the condition that impairs mobility.

## VIII. INTERCAMPUS TRANSIT SYSTEM

The intercampus transit system provides service throughout the five New Brunswick campuses. It is available to members of the university community and surrounding communities. Each transit vehicle is marked with the route designation letter on the front, side and rear windows. No music, smoking, or food is permitted on buses. Questions regarding bus routes should be directed to the bus dispatcher at 732-932-7817 or by calling DOTS. Transit comments should be reported to 732-932-2287.

### **NextBus**

NextBus information is not a static schedule listing — it is actual arrival information, updated at regular intervals. Because traffic variations, breakdowns, and day-to-day problems faced by any transit provider can interrupt service, NextBus was designed to keep you on schedule even if your bus is not. From the comfort and security of a protected place, you can learn when the next bus will arrive at your stop.

NextBus uses satellite technology and advanced computer modeling to track vehicles on their routes. Each vehicle is fitted with a satellite tracking system. At all major campus transit stops a NextBus sign has been mounted either on the shelter or on the closest building that shows prediction times of the next bus that will arrive at that particular shelter. You can access this on the web at <http://www.nextbus.com>

### **Knight Mover Shuttle**

The Knight Mover Shuttle provides individualized service from all New Brunswick campus locations to other New Brunswick campus locations after the intercampus transit vehicles cease to operate. To request transportation call the university police from a campus emergency phone or at 732-932-7433. Service is available between 3:00 am and 6:45 am (Sunday, Monday, Tuesday, and Wednesday). Campus bus service runs continuously Thursday through Sunday morning.

### **New BrunsQuick Shuttle**

This shuttle serves the New Brunswick and Rutgers communities during peak commuter hours. Service is available weekdays 6:00am - 2:00am. It has a fixed loop route - approximate 10 minute intervals 6:00am to 10:00pm and approximate 20 minutes intervals 10:00pm to 2:00am. To stop at other locations on the route just tell the driver. To board at other locations along the route just flag down the bus by waving to the driver. Holidays, breaks and summer hours may vary.

### **Alternate Schedules**

Transit schedules change during exam periods, special events, breaks, and summer session. Check the main RU DOTS website or contact the DOTS office or bus dispatcher for a listing of revised schedules.

### **Bus/Rail/Bicycling**

The New Brunswick campuses of Rutgers University are served by a broad range of bus and rail lines, including the NJTRANSIT Northeast Corridor rail line to the New Brunswick train station and the NJ Transit buses serving New Brunswick and the campus from various points in Middlesex County.

Bicycling is often the easiest, healthiest and quickest way to get around the campus. The university is actively pursuing the construction of a network of bikeways to connect all New Brunswick campuses.

### **Handicapped Van Transport**

Van transport is available for students with permanent disabilities who are unable to use the campus bus to get to and from class. Requests must be made through the Dean's office. Transport schedules are based on a student's semester schedule. Pickups are made up to 30 minutes before and after class. Additional pickups may be arranged on a limited basis. No transports can be made off campus. Students with temporary disabilities may be accommodated on a limited basis. Requests for immediate transports cannot be honored.