



Division of Public Safety  
Department of Transportation Services  
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**MALFUNCTIONING METER REPORT**

Today's Date: \_\_\_\_\_ Ticket Number: \_\_\_\_\_

Report Received By: (circle one) **APPEAL**      **OFFICER**      **PHONE**      **MAIL**  
**CASHIER**      **OTHER** (explain) \_\_\_\_\_

Meter Number: \_\_\_\_\_ Campus: \_\_\_\_\_

Explanation of Malfunction: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Address (required): \_\_\_\_\_

City/State/Zip (required): \_\_\_\_\_

Signature: \_\_\_\_\_

Report Received By: \_\_\_\_\_

**-----Public Safety Maintenance Only Below This Line-----**

Meter was checked on (date): \_\_\_\_\_

Found To be: (circle one)      **FUNCTIONING CORRECTLY**

**MALFUNCTIONING**

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Public Safety Maintenance: \_\_\_\_\_ Date: \_\_\_\_\_