**FACULTY-STAFF VEHICLE REGISTRATION**

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**INSTRUCTIONS (Faculty/Staff)**

1. Complete all information. (Incomplete forms will be returned and registration delayed).
2. Only MasterCard, Visa and Discover are accepted for credit card payments. Credit Card payments accepted online or in person only.
3. Make checks payable for total amount due to Rutgers, The State University. Do Not Send Cash.
4. Mail check and this form to Public Safety Cashiering Office
   Public Safety Building
   55 Commercial Avenue
   New Brunswick, NJ 08901-1340

5. Parking permit will be returned to you at your campus address.
6. Fees for additional vehicles and payment of tickets can only be payroll deducted at the time of initial purchase of parking permit.
7. If vehicle is motorcycle, convertible or jeep with a soft top, please check box next to the vehicle “make” section.

IF YOU HAVE OUTSTANDING TICKETS your registration cannot be accepted without ticket payment. Please pay your tickets online at [http://rudots.rutgers.edu](http://rudots.rutgers.edu) or contact Department of Transportation Services, if you have questions (732) 932-7744. Penalties for misuse of university parking privileges are severe and may result in immediate tow, disciplinary action in case of a student, and revocation of parking privileges.

IF YOU ARE DISABLED, contact Department of Transportation Services for proper ID and parking guidance.